

Property Manager
Allison Wirtjes

Admin Assist.
Lyndsey Morrissey

Maintenance
Jeremy Church
Joshua Denda
Mark VanKampen

Grounds
John Scott

Board Members
Audra Carson
Debra Johns
Nancy Knight
Raini Majeske
Tom Morrissey

Office Hours
Monday - Friday
8:00 am - 5:00 pm
Contact Directory Office
(517) 882-3461
Emergency Maintenance
(517) 202-7820
Police Non-Emergency
(517) 483-4600
Emergencies
Dial 911

Website
Villagetownhouses.com
Animal Control
(517) 676-8370
Consumers Energy
1-800-477-5050
Board of Water & Light
(517) 702-6006
South West Carrier Annex
(Post Office)
(517) 272-0684

Village Townhouses

Office Closed

The Office will be closed January 15, 2024. If you have a Maintenance Emergency while the Office is closed please call (517) 202-7820.



Open Windows and Doors

Reminder when the temperature falls below 50 degrees, all windows and doors are to be kept closed. Windows and doors can be open for a short period of time (10 to 15 minutes) to help with cooking smells/smoke or bathroom moisture issue. When open windows and doors are observed, the Member will be assessed a charge per open door and window. Please remember that energy waste has a monetary effect on everyone here at Village.

January Board Meeting

The next Board Meeting will be Monday January 22, 2024.



Exterior Holiday Decoration Contest

Exterior holiday decoration contest the week of 12-18-23 was cancelled due to the judges being ill. We will do this again next December!

Village Website

Did you know that Village has a website and you go to www.villagetownhouses.com. What is on that website is; applications, newsletters, calendars, submit maintenance requests, floor plans, when Office is closed, tax form etc.

Snow Piles

If you have a snow pile(s) in your parking lot, please pay special attention when driving in and out of your lot as minor(s) often play on and around them. We would hate for an accident to happen, so your attention is needed in this matter.

Reminder

When a big snow storm comes we need the members help to move your vehicles out of the parking lots so that the staff can clear the snow out of the parking lots. If you have any questions please read the "Snow Removal Policy" in your member handbook.

Winter Weather

As snow, sleet, freezing rain and ice accumulate in the parking lots and sidewalks, please be cautious when leaving your home and walking to and from your vehicle. Taking smaller steps can help keep your balance and can keep you from falling in poor weather conditions. In order to assist our maintenance staff, please move your vehicles to areas where it has already been cleared so that they can properly clear the entire parking area to help make it convenient and safer for everyone.

January 2024

Snow Removal Information

Winter season is (almost) here! All of us can help in the snow removal process by following the snow removal policy.

Parking Lots (See Map Page 3)

- Members will be contacted using the instant alert communication system for snow removal as well as using the truck horns when entering your lot. This will be the only communication used to notify you to move your vehicle(s).
- The center portion of the parking lots are always cleared first.
- After members have moved their cars, we attempt to remove the snow from the parking spaces. **If any cars are still parked in the parking spaces, it limits what plowing can be done in the lot. However, there may be times when only the centers are plowed.**
- The map included with this newsletter shows the location in each lot where the snow is piled. **Please do not block these areas.** Cars blocking these areas may be towed and the Member fined.
- Please review the snow policy in your handbook or contact the Office should you have any questions.
- Finally, be aware of weather forecasts and current conditions for your safety and having to move your vehicle(s).

SideWalks

- Vehicle bumpers must not overhang the curb/sidewalk. This can keep the sidewalk from being cleared properly and can present a safety hazard to the membership, staf and visitors.
- Toys, bricks, stones, lights, and other items near the edge of the sidewalk should be moved or removed so the snow equipment does not strike or throw the item(s). **Any damage to the items and or snow removal equipment will be the Member's responsibility.**
- Porches, steps, and the approach walk are the members responsibility to keep clear of snow and ice.**
- Salt is available for members use and can be picked up at the Office between 8:00 am to 5:00 pm Monday through Friday.**

Snow Removal (Weekends or Holidays)

Only the center portion of the parking lots will be cleared at this time. Parking spots will not be plowed on weekends, holidays, or after hours.

Salt

Salt is once again available this year for your use on sidewalks and can be picked up Monday through Friday 8:00 am till 5:00 pm at the Office. The salt bin is locked so you must check in at the Office to receive salt. There is a 1 gallon limit when picking up salt and please bring your own container.



New Year

FIND THE WORD

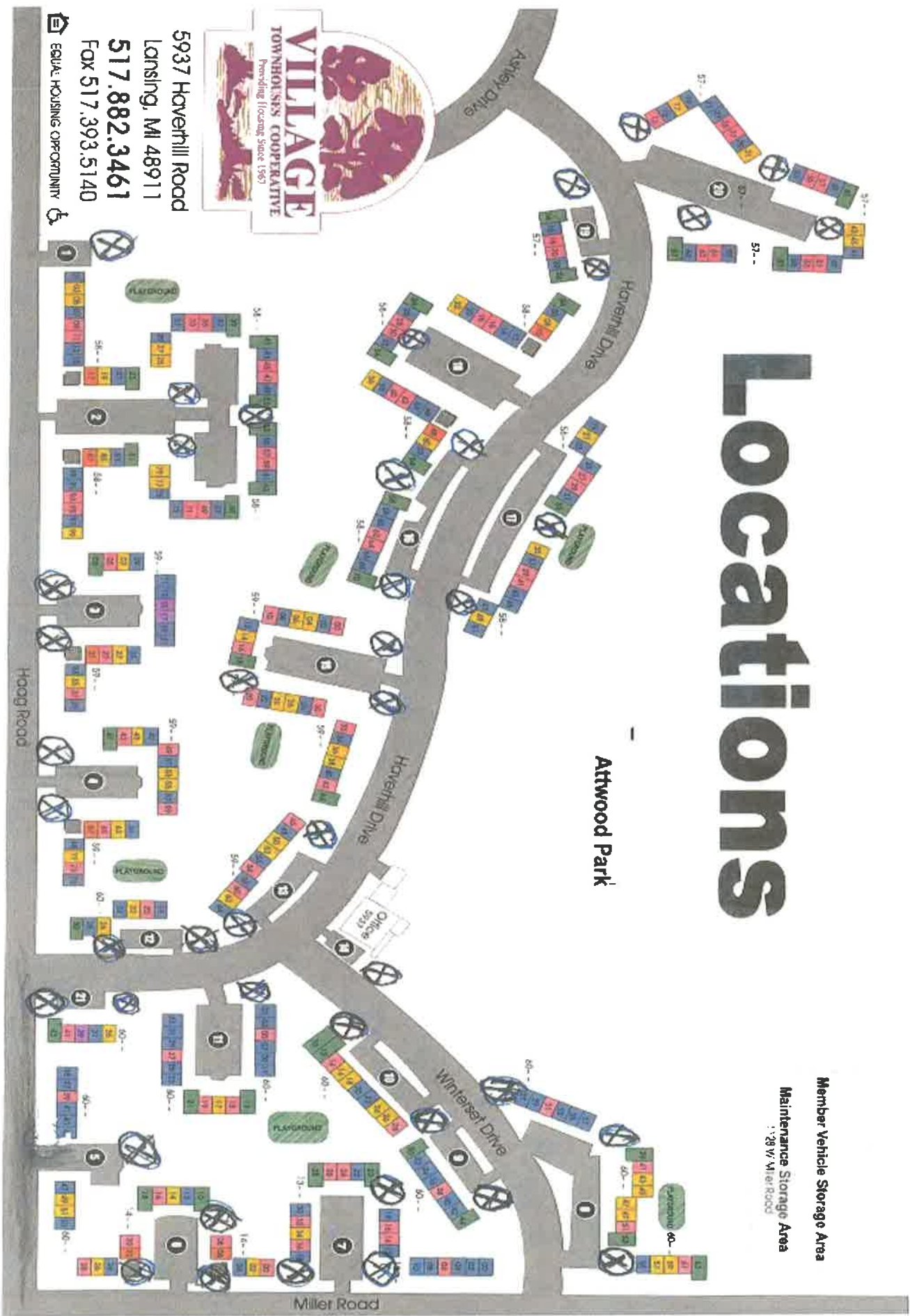
Y	T	A	T	W	B	I	X	I	O	N	F	I	H	F	Y	V	T	O	A	S	T
J	H	Y	Z	I	X	M	H	P	H	X	O	F	P	W	J	G	X	C	E	H	U
V	O	S	A	B	Z	S	C	E	D	I	W	D	L	R	O	W	K	E	F	M	L
V	O	W	Q	E	P	V	O	L	J	A	N	U	A	R	Y	H	Y	L	H	J	U
Z	F	U	C	G	I	U	D	G	O	T	H	M	D	G	F	M	I	E	Y	W	F
F	M	F	S	I	W	S	G	J	S	C	A	D	O	M	W	E	N	B	P	I	H
K	K	Z	F	N	Q	Y	R	U	V	M	K	D	H	K	L	A	D	R	T	W	S
C	I	V	X	N	Y	W	I	T	G	S	Z	F	I	X	J	H	O	A	C	B	I
F	O	P	M	I	T	J	H	D	D	C	R	N	R	P	L	Z	M	T	Y	W	W
S	J	U	L	N	W	G	Y	D	W	E	K	I	Z	S	R	S	H	I	X	D	Q
T	N	F	N	G	I	A	N	R	S	P	G	G	H	N	S	E	Y	O	M	C	S
K	A	E	Z	T	D	D	J	H	J	L	T	H	W	I	K	X	S	N	K	Z	U
Q	Y	S	J	B	D	Y	R	H	V	E	E	T	G	S	R	E	T	E	M	V	X
R	Y	T	E	Q	R	O	R	X	J	H	Q	T	Z	H	O	Y	R	S	N	V	B
X	L	I	Z	O	T	Z	W	O	A	Y	P	I	W	B	W	H	D	U	M	T	S
A	Y	V	U	K	Y	A	Y	N	D	S	Q	M	G	H	E	Q	W	Z	T	O	E
P	K	E	I	W	S	F	E	C	C	U	K	E	J	K	R	U	I	B	X	U	R
C	K	S	P	N	U	J	P	X	O	K	Z	S	D	S	I	B	Q	A	L	Y	F
X	S	H	N	L	R	C	J	W	A	V	T	P	J	H	F	A	R	I	J	B	V
P	T	S	R	I	F	G	T	X	J	O	P	A	S	T	E	G	S	P	J	N	O
A	C	A	B	H	A	O	J	D	V	O	A	X	P	T	X	A	N	U	Y	V	X
M	Z	H	S	C	Y	E	A	G	T	L	C	A	L	E	N	D	A	R	Q	Y	R

JANUARY	FRESH	PRESENT	FESTIVE
CLOCK	FUTURE	PAST	FIRST
COUNTDOWN	FIREWORKS	NEW	JOYFUL
CALENDAR	WORLDWIDE	TOAST	NIGHTTIME
KISS	WISHFUL	CELEBRATION	BEGINNING

Name: _____

⊗ Snow Pile

Locations



5937 Haverhill Road
Lansing, MI 48911

517.882.3461
Fax 517.393.5140

EQUAL HOUSING OPPORTUNITY

Member Vehicle Storage Area
Maintenance Storage Area
128 W. Miller Road

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Carrying Charges Due	2	3	4	5 Trash Pick up	6
7	8 Trash Pick up	9 Rose Pest Control	10	11 8:00 am Late fees Assessed	12 Trash Pick up	13
14	15 Trash Pick up Office Closed	16	17	18	19 Trash Pick up	20
21	22 Trash Pick up 6:30 pm BOD Meeting	23 Rose Pest Control	24	25	26 Trash Pick up	27
28	29 Trash Pick up	30	31			

