

Property Manager
Allison Wirtjes

Office Manager
Denise Pawloski

Admin Assist.
Lyndsey Morrissey

Maintenance
Jeremy Church
Joshua Denda
Michael Lee

Grounds
John Scott
Eddie Rodriguez

Board Members
Audra Carson
Debra Johns
Nancy Knight
Raini Majeske
Tom Morrissey

Office Hours
Monday - Friday
8:00 am - 5:00 pm
Contact Directory Office

(517) 882-3461

Emergency Maintenance
(517) 202-7820

Police Non-Emergency
(517) 483-4600

Emergencies
Dial 911

Website
Villagetownhouses.com

Animal Control
(517) 676-8370

Consumers Energy
1-800-477-5050

Board of Water & Light
(517) 702-6006

**South West Carrier Annex
(Post Office)**
(517) 272-0684

Village Townhouses

Trick-or-Treating in Lansing/Happy Halloween!

Please be aware that Trick-or-Treating in Lansing will be on Friday, October 31, 2025 from 6:00 pm to 8:00 pm. Have fun giving treats out to all the ghosts, ghouls and princesses, and be careful if you are out driving that evening. Have fun and be safe!

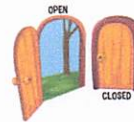


Furnace Filters/Battery Replacements

Furnace filters and smoke detector batteries will be replaced October 7, 2025 through October 17, 2025. The notices were delivered on September 25, 2025 to the membership. Maintenance will also be replacing the thermostat batteries at the same time.

Open Windows and Doors

Reminder when the temperature falls below 50 degrees, all windows and doors are to be kept closed. Windows and doors can be open for a short period of time (10 to 15 minutes) to help with cooking smells/smoke or bathroom moisture issues. When open windows and doors are observed, the Member will be assessed a charge per open door and window. Please remember that energy waste has a monetary effect on everyone here at Village.



October Board Meeting

The next Board Meeting will be Monday October 27, 2025.



Policy Reminder Window Air Conditioners

Window air conditioners are required to be out of the windows by November 1st of each year. If the member chooses to leave the window air conditioner in the window a charge of \$20 per window air conditioner per month will be assessed from November through April.



Reminders For When Maintenance Is In Your Home

The Village Office wanted to give some reminders for when Maintenance is completing a work order and you are home.

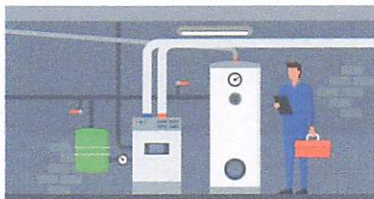
- 1) When you allow maintenance in, you can absolutely show them what the issue is, and give them helpful information.
- 2) For your safety, please step away from the area when the repair is being made. Going into another room gives Maintenance the space they need.
- 3) Please let the Maintenance tech focus on the task, and try not ask them any questions until the work is finished.

Thank you!

October 2025

Help! No Heat/Furnace Maintenance

With colder weather approaching, we would like to remind you that it is considered a maintenance emergency if you have no heat when the temperature is below 50 degrees. If you find yourself in this situation after hours, weekends, and holidays, call the maintenance emergency number at 517-202-7820 and the staff will respond as soon as possible. Also, if you suspect you have a furnace problem, don't wait for it to become an emergency, call the Office to schedule a maintenance check. In preparation for colder weather, please try turning on your thermostat early in the month and make sure your system is functioning properly. Remember that the first time the furnace comes on you may experience a "funny" smell from the dust. If you have any problems call the Office immediately.



Exterior Hoses

If you have a garden hose, please disconnect and store the hose properly by October 31st. Hoses need to be disconnected to help prevent the water lines from freezing and rupturing. Any damage caused due to a hose not being disconnected will be charged back to the member.

Fall Clean Up

With the change of season coming, it is time to start cleaning out your flower beds and common areas. After the first "Big" frost, most of the annual flowers planted will need to be pulled. Please help Village continue to look neat and clean by taking care of your flower bed areas. We ask you to not put your yard waste in the dumpsters, but rather in the bed of the truck located by the Office garage. Remember yard waste must be in paper bags. Thanks for helping keep Village looking neat.



Summer Items

Please start bringing in your summer items, such as toys, bikes, lawn furniture, etc. All of these items should be stored inside or offsite. **Do not store gas cans, gas tanks or propane tanks in the townhouses** for your safety and that of your fellow Members.

Time to Fall Behind

Remember to turn your clocks back one hour on **November 2, 2025** and enjoy your extra hour.



FALL WORD SEARCH

H J N I F I P J K R F H R E T
 A D M B Z O R U E T F J E Y H
 L I U F T W O B M V R F W R A
 L Y T N B R O T E P A J O E N
 O Y U A Z T N Y B C K S L B K
 W J A T C J D R S A E I F M S
 E G L O F N D S O E L Q N E G
 E S W E A T E R E C V L U V I
 N C C C I D E R H L A A S O V
 S I E D I R Y A H P P T E N I
 O W O R C E R A C S U P M L N
 W I Y C G V Y A F R G T A W G
 N L D T E Y Y K K P I E I X E
 J Q R S L X R E B M E T P E S
 Y E T E V G Y T H W I C K U J

- | | | | | |
|-----------|-----------|---------|--------------|-----------|
| ACORN | APPLES | AUTUMN | CANDY | CIDER |
| FOOTBALL | HALLOWEEN | HARVEST | HAYRIDE | LEAVES |
| NOVEMBER | OCTOBER | PUMPKIN | RAKE | SCARECROW |
| SEPTEMBER | SUNFLOWER | SWEATER | THANKSGIVING | TURKEY |

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	\		1 Carrying Charges Due	2 Mowing	3 Trash Pick up Mowing	4
5	6 Trash Pick up	7 Furnance Filter & Battery Replacements	8 Furnance Filter & Battery Replacements	9 Mowing Furnance Filter & Battery Replacements	10 Trash Pick up Mowing Furnance Filter & Battery Replacements	11
12	13 Trash Pick up 8:00 am Late fees Assessed	14 Rose Pest Control Furnance Filter & Battery Replacements	15 Furnance Filter & Battery Replacements	16 Mowing Furnance Filter & Battery Replacements	17 Trash Pick up Furnance Filter & Battery Replacements	18
19	20 Trash Pick up	21	22	23 Mowing	24 Trash Pick up Mowing	25
26	27 Trash Pick up 6:30 pm Board Meeting	28 Rose Pest Control	29	30 Mowing	31 Trash Pick up Mowing	

