

Property Manager
Glenn Kirkham
Office Manager
Cheyenne Thomas
Admin Assist.
Lyndsey Morrissey

Maintenance
James Bussa
Jeremy Church
Mark VanKampen

Grounds
John Scott

Board Members
Debra Johns
Raini Majeske
Tom Morrissey
Nancy Mullen
Patricia Lone

Office Hours
Monday - Friday
8:00 am - 5:00 pm

Contact Directory Office

(517) 882-3461

Emergency Maintenance

(517) 202-7820

Police Non-Emergency

(517) 483-4600

Emergencies

Dial 911

Website

Villagetownhouses.com

Animal Control

(517) 676-8370

Consumers Energy

1-800-477-5050

Board of Water & Light

(517) 702-6006

South West Carrier Annex

(Post Office)

(517) 272-0684

Village Townhouses

Office Closed

The Village Staff and Board of Directors would like everyone to have a wonderful Holiday. The Office will be closed January 16, 2023. If you have a Maintenance Emergency while the Office is closed please call (517) 202-7820.



Open Windows and Doors

Reminder when the temperature falls below 50 degrees, all windows and doors are to be kept closed. Windows and doors can be open for a short period of time (10 to 15 minutes) to help with cooking smells/smoke or bathroom moisture issue. When open windows or doors are observed, the Member will be assessed a \$25 charge per open door and or window. Please remember that energy waste has a monetary effect on everyone here at Village.



January Board Meeting

The next Board Meeting will be Monday January 23, 2023 at 6:30 pm.



Reminder

When a big snow storm comes we need the members help to move your vehicles out of the parking lots so that the staff can clear the snow out of the parking lots. If you have any questions please read the "Snow Removal Policy" in your member handbook.



New Staff Member

Jeremy Church joined our team on December 13, 2022. Jeremy brings with him a diverse working background and Jeremy will be a great addition to our staff and to Village. Please welcome Jeremy to Village when you meet him.



Snow Piles

If you have a snow pile(s) in your parking lot, please pay special attention when driving in your lot as minor(s) often play on and around them. We would hate for an accident to happen. So your attention is needed in this matter.

January 2023

Snow Removal Information

Winter season is here! All of us can help in the snow removal process by following the snow removal policy.

Parking Lots (See Map Page 3)

1. Members will be contacted using the instant alert communication system for snow removal as well as using the truck horns when entering your lot. This will be the only communication used to notify you to move your vehicle(s).
2. The center portion of the parking lots are always cleared first.
3. After members have moved their cars, we attempt to remove the snow from the parking spaces., **If any cars are still parked in the parking spaces, it limits what plowing can be done in the lot. However, there may be times when only the centers are plowed.**
4. The map included with this newsletter shows the location in each lot where the snow is piled. **Please do not block these areas.** Cars blocking these areas may be towed and the Member fined.
5. Please review the snow policy in your handbook or contact the Office should you have any questions.
6. Finally, be aware of weather forecasts and current conditions for your safety and having to move your vehicle(s).

Sidewalks

1. Vehicle bumpers must not overhang the curb/sidewalk. This can keep the sidewalk from being cleared properly and can present a safety hazard to the membership, staff and visitors.
2. Toys, bricks, stones, lights, and other items near the edge of the sidewalk should be moved or removed so the snow equipment does not strike or throw the item(s). **Any damage to the items and or snow removal equipment will be the Member's responsibility.**
3. **Porches, steps, and the approach walk are the members responsibility to keep clear of snow and ice.**
4. **Salt is available for members use and can be picked up at the Office between 8:00 am to 5:00 pm Monday through Friday.**

Snow Removal
(Weekends or Holidays)

Only the center portion of the parking lots will be cleared at this time. Parking spots will not be plowed on weekends, holidays, or after hours.

Salt

Salt is again available this year for your use on sidewalks and can be picked up Monday - Friday 8:00 am - 5:00 pm at the Office. The salt bin is locked so you must check in at the Office to receive salt. There is a 1 gallon limit when picking up salt and please bring your own container.



WINTER

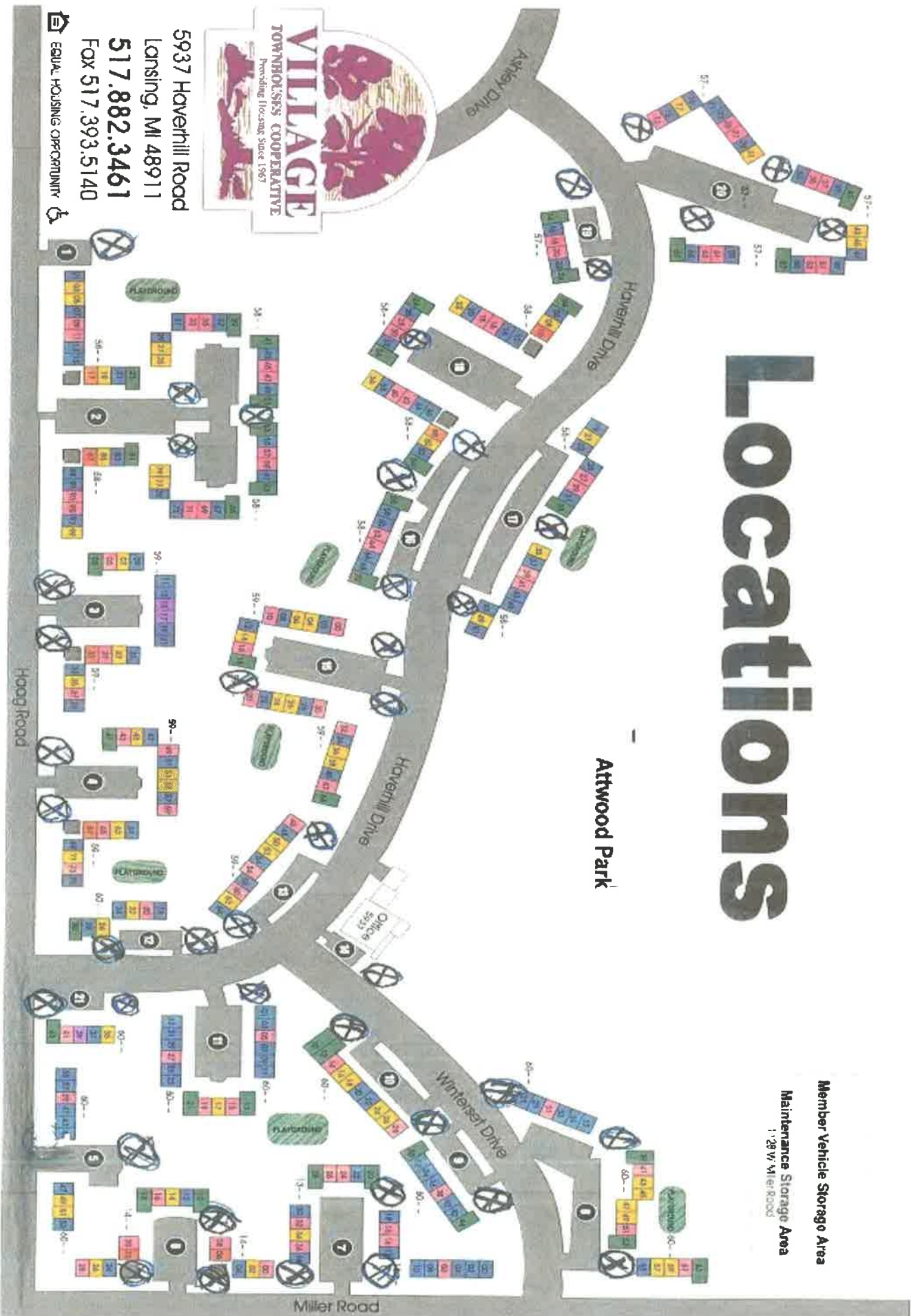
3 letters	4 letters	5 letters	6 letters	7 letters	8 letters	9 letters
ice	cold	igloo	frozen	skates	dog sled	skidding
ski	sled	mitten	hockey	skiing	January	December
	snow	socks	icicle	sleigh	skating	holidays
		white	season	winter	snowman	toboggan
			shovel			February
						snow fort
						12 letters
						hot chocolate

⊗ Snow Pile

Locations

Member Vehicle Storage Area

Maintenance Storage Area
129 W. Miller Road



Attwood Park

Office 5937

Miller Road

Playground

Playground

Playground

Playground

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Years Day	2 Office Closed	3	4	5 Carrying Charges Due	6 Trash Pick up	7
8	9 Trash Pick up	10 Rose Pest Control	11 8:00 am Late fees Assessed	12	13 Trash Pick up	14
15	16 Trash Pick up Martin Luther King Jr. Day Office Closed	17	18	19	20 Trash Pick up	21
22	23 Trash Pick up 6:30 pm Board Meeting	24 Rose Pest Control	25	26	27 Trash Pick up	28
29	30 Trash Pick up	31				

