

## Property Manager

Glenn Kirkham

## Office Manager

Wendy Cantwell

## Admin Assist.

Lyndsey Morrissey

## Maintenance

James Bussa

John Scott

Doug Whiting

## Grounds

Mark VanKampen

John Scott

## Board Members

Dorit Card

Raini Majeske

Tom Morrissey

Beryl Watters

Richard Wirtjes

## Office Hours

Monday-Friday

8:00 am – 5:00 pm

## Contact Directory Office

(517) 882-3461

## Emergency Maintenance

(517) 202-7820

## Police Non-Emergency

(517) 483-4600

## Emergencies

Dial 911

## Website

Villagetownhouses.com

## Animal Control

(517) 676-8370

## Consumers Energy

1-800-477-5050

## Board of Water & Light

(517) 702-6006

## South West Carrier

## Annex (Post Office)

(517) 272-0683

# Village Townhouses

## Enjoy the Fourth

We would like to wish you a fun filled and safe Fourth of July Holiday. If you will be traveling, remember to drive safely and have a great time. For those of you sticking around, **VILLAGE'S POLICY STATES: ALL FIREWORKS AND EXPLOSIVE MATERIAL ARE PROHIBITED IN OR ABOUT THE PROPERTY.** Your cooperation is important to maintain the safety of others as well as the Village property. Have a great Holiday!



## Office Closed

The Village Staff and Board of Directors would like everyone to have a wonderful Holiday. The Office will be closed Wednesday July 4, 2018 to celebrate Independence Day with family and friends. If you have a Maintenance Emergency while the office is closed, please call (517) 202-7820.

## Annual Meeting

At the June 2018 Annual Meeting, Raini Majeske and Richard Wirtjes were re-elected to serve on the Board. The following are the current Board Members:

Tom Morrissey – President  
Richard Wirtjes – Vice President  
Raini Majeske – Secretary  
Dori Card – Treasure  
Beryl Watters – Member at Large

The Board would like to extend a BIG thank you to all the Members who came out and participated in the Annual Meeting. The major items discussed at the meeting were:

- 51<sup>st</sup> Annual Meeting
- 2018 Projects (concrete and parking lot striping).
- 2017 – 2018 Financial Review
- Neighborhood Watch information and participation
- Water usage/heating gas prices.
- Three-year contract signed with gas broker and rubbish removal broker.

## Lawn Care

Reminder to all members that mowing days will be Monday and Tuesday with Wednesday as a rain day. On mowing days keep the lawn area completely clear of everything, including grills. Picnic furniture is to be kept up tight to the unit on the days the lawn will be mowed. Also, if you have children please keep them away from the mowers for their own safety. As no one wants to see a child injured.

## Decks

If you received a letter regarding deck work and you are not sure what you need to do, please call the Office and we will be glad to review this with you. Completion of the deck work is to be done by August 6, 2018. Failure to complete the needed work may result in the work being done at your expense or having the deck removed upon Board Directive.



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July 1, 2018

### Barbecue Safety

Barbecuing is a favorite summer activity for many people. To ensure you use your outdoor grill safely, follow these safety tips from the National Safety Council.

For all grills:

- Grills are to be a minimum of 4 feet from the building when in use.
- Don't wear baggy clothing.
- Have a water bottle and a fire extinguisher close by in case of sudden flare up.
- Make sure your grill is clean. You can use steel wool or a hard brush to remove grime.
- Gather equipment before you begin grilling so you won't have to leave the grill unattended.
- Use long handled utensils and have oven mitts handy while cooking.

Special cautions for charcoal grills:

- Line the bottom to the grill with aluminum foil and cover with an inch of ash to absorb grease drippings.
- Stack the charcoal in a pyramid in the center. Use only the recommended amount of lighter fluid and allow it to soak into the coals a minute before lighting.
- Use a fireplace match to light the grill and a poker to spread hot coals. Never squirt starter fluid on a fire or over hot coals.
- Douse the grill with water when finished, close the vent on the grill cover and let coals cool overnight. Dispose of coals the next day in a nonflammable container.

### Clean Up Pet Feces

As the temperature begins to warm up please remember to go out and clean up after your pet. Having a pet is a privilege not a right. Please review the pet policy to ensure you are in compliance. This is a reminder to all pet owners that your pet(s) need to be on a leash while on Village Property. You are welcome to use Attwood City Park to exercise your pet. While walking your pets make sure you pick up after they do their duty.

### Speed Limit

Just a reminder to all the members that the speed limit on all city streets is 25 miles per hour unless posted otherwise. Please slow down while driving throughout Village especially with kids crossing the street to go to the Attwood Park, or home.



### What are emergencies here!

Emergency Maintenance is defined as repairs that absolutely cannot wait until normal business hours that occur between 5:00 pm – 8:00 am Monday through Friday, on weekends, or holidays. Examples of emergency maintenance include but are not limited to:

- . Broken primary windows
- . Gas leak
- . Lockout
- . Building Damage
- . Natural malfunction
- . No Hot Water
- . Fire
- . No water
- . Flood
- . Plugged lines
- . Furnace problems
- . Gas stoves
- . Death of a member
- . Smoke detector chirping

**To contact Emergency Maintenance, please call 517-202-7820.**

# JULY 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<p><b>Carrying Charges Due</b></p>	<p>Trash Pick up</p> <p>Recycling Pick up/Please do not place outside before 6:30 am</p> <p>Mowing</p>	<p>Mowing</p>	<p>Office Closed</p> <p>Independence Day</p> 		<p>Trash Pick up</p>	
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	<p>Trash Pick up</p> <p>Recycling Pick up/Please do not place outside before 6:30 am</p> <p>Mowing</p> <p><b>Lawn Fertilization/ Tree Spraying</b></p>	<p>Mowing</p> <p>Rose Pest Control</p> <p><b>Lawn Fertilization/ Tree Spraying</b></p>	<p>Mowing</p> <p><b>Late Fees Assessed at 8:00 am</b></p> <p><b>Lawn Fertilization/Tree Spraying</b></p>	<p><b>Lawn Fertilization/ Tree Spraying</b></p>	<p>Trash Pick up</p> <p><b>Lawn Fertilization/ Tree Spraying</b></p>	
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
	<p>Trash Pick up</p> <p>Recycling Pick up/Please do not place outside before 6:30 am</p> <p>Mowing</p>	<p>Mowing</p>	<p>Mowing</p>		<p>Trash Pick up</p>	
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
	<p>Trash Pick up</p> <p>Recycling Pick up/Please do not place outside before 6:30 am</p> <p>Mowing</p> <p>6:30 pm Board Meeting</p>	<p>Mowing</p> <p>Rose Pest Control</p>	<p>Mowing</p>		<p>Trash Pick up</p>	
<b>29</b>	<b>30</b>	<b>31</b>	<b>Aug. 1</b>	<b>Aug. 2</b>	<b>Aug. 3</b>	<b>Aug. 4</b>
	<p>Trash Pick up</p> <p>Recycling Pick up/Please do not place outside before 6:30 am</p> <p>Mowing</p>	<p>Mowing</p>	<p>Mowing</p> <p><b>Carrying Charges Due</b></p>		<p>Trash Pick up</p>	